

Update on the coronavirus (SARS-CoV-2)

Information for students and employees of AdBK Munich (last updated 16 March 2020)

AdBK Munich will keep you up to date here as the assessment of the situation changes.

The Academy Director is in close contact with the Bavarian Ministry of Education and Cultural Affairs and continues to monitor the situation so that appropriate measures can be implemented as required.

Are classes still being held?

As things currently stand (12 March 2020), all classes and similar (this includes art projects, working at the atelier workshops, study travel, field trips, workshops and lectures) are being suspended until the new semester begins on 20 April 2020 as required by the Bavarian state government.

Atelier workshops and classrooms will be closed.

Regular working hours continue to apply to special activities being conducted by teaching staff and those in charge of the atelier workshops.

The library and archive will be closed.

The administration office will remain open.

Will exhibitions and events continue to take place?

As things currently stand (11 March 2020), no events or exhibitions will take place at the Academy until the new semester begins on 20 April 2020 (in combination with suspension of classes).

What can I do to protect myself?

Similar to the steps you can take to prevent the flu (influenza), the following hygienic rules can significantly help reduce the spread of the coronavirus:

- Do not shake hands
- Wash your hands regularly and thoroughly (for at least 20 seconds)

- Do not touch your face
- Only cough or sneeze into a tissue or the crook of your arm
- Keep sufficient distance between yourself and anyone who has a cough, runny nose or fever
- Regularly air out closed rooms

If you are unsure or need additional information, please refer to the following links and pass them on to those interested and to persons affected:

www.lgl.bayern.de/gesundheit/infektionsschutz/infektionskrankheiten_a_z/coronavirus/faq.htm

https://www.rki.de/DE/Content/InfAZ/N/Neuartiges_Coronavirus/nCoV.html

Coronavirus hotline: 09131/6808-5101

Can I still travel?

AdBK Munich is an international art academy with extensive contact to people and institutions in Germany and abroad. In view of the rapid spread of the coronavirus, we ask that you reduce work-related travel as much as possible. In many cases, phone and video conferencing is an effective alternative. Study travel and field trips will not take place until the new semester starts on 20 April 2020. Any permission granted for such travel is hereby revoked!

We will not approve any work-related travel or field trips to [regions that have been classified as risk areas by the Robert Koch Institut](#). Any permission already granted for such travel is hereby revoked!

Guests from these areas may not be invited to visit the Academy at this time. People are strongly advised not to travel to risk areas for personal reasons. Students, salaried employees and civil servants bear sole risk should they decide to travel to these areas despite this warning. For civil servants, such travel may even pose an infringement of their obligations with legal disciplinary consequences.

Which hygiene measures is the Academy taking?

The restrooms at the Academy will be completely (including doors and door handles) cleaned with disinfectant cleaner within the scope of daily maintenance cleaning. The railing in the stairwells and the doors in the lobby areas will also be cleaned with disinfectant cleaner. Notices listing the most important hygiene tips will also be posted on the main doors to the Academy and on restroom doors.

General information

How to handle potential coronavirus cases (letter from the Bavarian Ministry of Education and Cultural Affairs dated 6 March 2020):

Employees

- who exhibit non-specific, general symptoms or respiratory problems regardless of severity and in the past 14 days prior to getting ill were in contact with someone with a confirmed case of COVID-19 or

- who exhibit non-specific, general symptoms or respiratory problems regardless of severity and in the past 14 days prior to getting ill spent time in a risk area, are to be treated as unable to work and may therefore not show up to work until it has been confirmed whether or not they have been infected with the coronavirus. These employees are under the obligation to immediately contact their doctor or the on-call medical service (tel. 116 117).

Employees who were in contact with someone who has been confirmed to have COVID-19 within the past 14 days are under the obligation to immediately contact their local health authority. They are required to do so regardless of whether or not they have symptoms. Employees who spent time in a risk area within the past 14 days and do not have symptoms are not required to take leave from work. However, these employees are under the obligation to immediately inform their department upon their return.

The Academy is required to submit a report on possible cases of coronavirus twice a week to the Bavarian Ministry of Education and Cultural Affairs. We therefore ask that you immediately inform your department should you be in contact with or become aware of such cases.

You will find daily updates of regions classified as risk areas on the Robert Koch Institut website here: https://www.rki.de/DE/Content/InfAZ/N/Neuartiges_Coronavirus/Risikogebiete.html

This notice applies to students as well. We ask that in such cases students please send an email to the student administration office.

We would also like to discuss the section regarding "employees with children": Employees, who have to stay at home to care for their children because the children are no longer allowed to visit daycare centers, kindergartens or schools due to possible coronavirus infection and no other care can be organized, will be given up to 10 days off pursuant to sec. 10 para. 1 (2) UrlMV without having to make up those hours. Those employees are required to work from home during this time as much as possible while caring for their children. Please note that the 10 days off will not be granted for each child but in total. In addition, time off is limited to a maximum of 10 days off a year. This also applies in cases in which children attend different schools as well as recurring closure of schools.