



Academy of Fine Arts Munich

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1. Foreword

The Royal Academy of Fine Arts was founded in May 1808, with its Charta written in part by Friedrich Wilhelm Schelling. The Academy's predecessor institution was a drawing school first opened in Munich in 1770. The Academy's original program of instruction consisted of painting, graphic arts, sculpture, and architecture. Concurrently, the school functioned as a community of artists supporting and advising the Bavarian Court and the State. In 1884 the Academy moved to a building in the Schwabing area of Munich that was designed by Gottfried von Neureuther.

In the nineteenth century, the Academy of Art in Munich was second in international importance only to the academies of Paris and Dusseldorf. At the same time, the Munich Academy was the artistic capital of central Europe: its influence extended from Scandinavia, through Russia, Poland and Slovenia, to Greece. It had a particularly close inter-relationship with Hungary. Around the middle of the nineteenth century, after the academy in Dusseldorf had declined in importance, the Munich academy attracted an increasing number of art students from countries to the west of Germany, including the United States.

Munich also acted as a magnet for individuals who would later be among the most influential of radically modern artists. Near the turn of the twentieth century Lovis Corinth and Otto Mueller studied here, though the admissions application of Emil Nolde was rejected. Other students included Giorgio de Chirico, Vasily Kandinsky, Alfred Kubin, Christian Schad, Alexander Kanoldt, Paul Klee, Franz Marc and Josef Albers, Richard Riemerschmid and Bruno Paul.

With the start of the First World War, the Munich Academy quickly lost its international importance and eventually became subservient to the politically inspired art movement of the Third Reich. During the Second World War, the Academy buildings were completely destroyed, along with the archives and the extensive collection of art works, plaster of Paris castings, and costumes. The art library, however, had been securely stored and thus survived. Holding approximately 90.000 volumes, all reserved for the use of members of the institution, this library is today one of the best of its kind.

In the post-war period, the Academy was able to regain its importance through the efforts of artists such as Georg Meistermann, Ernst Geitlinger, Karl-Fred Dahmen, and Günter Fruhtrunk. After quickly re-establishing its international orientation, the Academy attracted artists and architects from Switzerland, Austria, Denmark, France, Italy, Spain, Greece, Great Britain, and the United States. These individuals came to Munich to study with professors like Robert Jakobsen, Eduardo Paolozzi, and Daniel Spoerri. It appeared still to be true, as Wolfgang Kehr once observed, "that the Academy always exerts its stimulus on the life of art when it strives to participate in an international flow of ideas."

In 1948 educational opportunities at the Academy were considerably broadened. The school for artisans was established, together with an academic track in art education for teachers in "Gymnasium" (German academic secondary school). Today one of the hallmarks of the Munich Academy is that it still maintains the educational principle established by the expansion of 1948. Art education and the applied arts – including stage set design, glass, ceramics, and jewelry - are taught each in their own specific courses. During their course of studies students participate in individual classes taught by artists, instead of pursuing studies in the traditional way, where students must qualify for one level of expertise before moving up to the next, and each level is based on achievement of all those below it.

A further unique aspect of the Munich Academy can be seen in the fact that professional artists conduct the classes for applied arts. The Academy's exceptional qualities are also



evident in the way instructors strive to maintain interplay between the fine and applied arts. Thus, what is important is not only the student's competence as a craftsman or artisan, but his or her imaginative competence as well. This is of course especially true in work carried out in the new artistic mediums. In addition, since the nineteen-sixties, an academic track in interior design has been offered at the Academy, while two postgraduate tracks (one in architecture and the other in artistic forms and therapy) complete the educational offerings. Instruction in the fine and applied arts, however, remains central to the Academy's aims and mission.



2. Courses of Study

Classes in Fine and Applied Arts

The study of the fine and applied arts takes place in classes. Enrollment is possible with the following professors and instructors:

Painting and Graphic Arts

Prof. Anke Doberauer
Prof. Günther Förg
Prof. Axel Kasseböhmer
Prof. Markus Oehlen
Prof. Karin Kneffel
Prof. Gerhard Merz
Prof. Jerry Zeniuk
Prof. Jean-Marc Bustamante

New Media

Prof. Klaus vom Bruch

Sculpture

N.N.
Prof. Magdalena Jetelova
Prof. Olaf Metzel
Prof. Stephan Huber
Prof. Hermann Pitz

Graphics

Prof. Peter Kogler

Stage Set and Costume Design

Prof. Katrin Brack

Jewelry Design

Prof. Otto Künzli

Ceramics and Glass

Prof. Norbert Prangenberg



Art Education

The study of art education takes place predominantly in class, within the framework of the prescribed curriculum. Class enrollment is possible with the following professors and instructors:

Prof. Stephan Dilleuth
Prof. Albert Hien
Prof. Res Ingold
Prof. Matthias Wähner

Interior Design

Prof. Maria Auböck
Prof. Peter Sapp
Prof. Carmen Greutmann-Bolzern
Prof. Urs Greutmann

Postgraduate Studies in Artistic Forms and Therapy

Prof. Dr. Gertraud Schottenloher

Postgraduate Studies in Architecture and Urban Development

Prof. Carlo Baumschlager

Supplemental theory classes

The following theory classes are supplemental courses that are open to all students but will not be recognized for a degree in those subjects.

Art History
Prof. Dr. Walter Grasskamp
Prof. Dr. Florian Matzner

Art Pedagogy
Prof. Dr. Johannes Kirschenmann

Philosophy and Esthetics
Prof. Dr. María Isabel Peña Aguado

New Media
N.N.



3. Important Addresses and Telephone Numbers

Academy of Fine Arts Munich
Akademiestr. 2-4, 80799 Munich, Germany
post@adbk.mhn.de Internet: <http://www.adbk.de>

Main Number	+49-89-3852-0	7:00 a.m.to 21.00 p.m.
Main Office (Ms. Grill)	+49-89-3852-102	9:00 a.m. to 12:00 a.m.
Art Education (Ms. Hampel)	+49-89-3852-103	
Fax President's Office	+49-89-3852-204	
Fax Administration:	+49-89-3852-206	

Hours

Academy building: Mon-Fri: 7:00 a.m. to 9:00 p.m.*, Sat: 8.00 a.m. to 3.00 p.m.

*Students may, with special permission, work until midnight

Main Office: Mon-Fri: 9.00 a.m. to 12.00 noon or, during the semester, by appointment

Campus Locations

- 1) Akademiestr. 2, 80799 München, **Historical Building (A)**
- 2) Akademiestr. 4, 80799 München, **Modern Extension (E)**

4. Student Aid/Employment/Reduced Rate Travel/Rooms for Rent

Information on these topics is available (in German) in the brochure «Student in München - Wegweiser des Studentenwerks München». This brochure can be obtained at the Studentenwerk München, Leopoldstr.15, 80802 Munich.

A detailed student guide is published once a year (in German) at the beginning of the winter semester. It is available in the Academy payments office or can be ordered in writing with a bank transfer of Euro 3.50, payable to the Academy's bank account:

Postbank München, Account Number 2110-804, bank transfer number (BLZ 700 100 80)

5. The Academic Year

The Academic Year is divided into two semesters:

Winter semester (1 October to 31 March)

Summer semester (1 April to 30 September).



6. General Requirements

6.1. Standard Prerequisites for the application

- a. Minimum Age: Eighteen years at last birthday
Age Limit: 30 years old
- b. General qualification for university entrance or the completion of an apprenticeship
- c. Practical training period or employment for a period of three months in a relevant handicraft field. This period must be completed before the beginning of formal studies.
- d. Distinct artistic and creative abilities and an aptitude for the chosen field, all of which are to be demonstrated in an aptitude test. All application requirements for the Academy are valid equally for German and non-German nationals. The latter must also have an adequate knowledge of the German language, sufficient to allow the completion of studies at the Academy.

6.2 Guest Students

Guest students must fulfill the same requirements as regular students.

6.3 Admission Standards

Admissions procedures occur only once a year, for the winter semester. Applications must be received at the Academy by **15 May** at the latest. The date is legally binding. If the deadline falls on a weekend, applications will be due on the preceding Friday. Late applications cannot be considered.

The following application materials are to be presented:

Independently executed examples of artistic accomplishment. Besides these examples of the candidate's artistic achievement, copies of research work may be submitted, if the candidate wishes to supplement his application in this way. Examples of the candidate's work as an artist are to be submitted in the form of drawings, drafts, sketchbooks, oil paintings (no more than three of these), photographs of the candidate's work in the plastic arts, or similar items. These materials must be submitted in a **portfolio**, not rolled, without glass or frame. They must not exceed 90 cm in length and 90 cm in width. The sheets that are submitted must be labeled with the candidate's name. The portfolio must be labeled with the candidate's name, address, and the name of the professor for whom it is intended. The following documents are also to be submitted: an **application form**, a **curriculum vitae** (résumé) in tabular form, **evidence of the qualification for university entrance** (graduation from an academic secondary school) or evidence of the completion of an apprenticeship, and, where applicable, **evidence of the completion of the required practical training** or employment. All educational, practical training, and employment documents must be in the form of officially authenticated photocopies and they cannot be returned. In addition, **one passport-size photographs** are required. A **declaration** by the candidate must also be submitted, by which he or she affirms that the examples of art works provided were executed independently.

In the case of candidates from countries where German is not an official language, all documents must be submitted in the form of an officially authenticated translation. Transcripts and certificates of study from an academic secondary school which is not an officially recognized and accredited institution, must first be submitted for validation to the **Zeugnisankennungsstelle (Certificate Validation Office)** of the State of Bavaria, Pündterplatz 5, 80803 Munich, Tel. +49-89-383849-0.

The examples of artistic achievement and the written application materials are to be submitted together. Enrollment is possible for only one subject area. Each student must be enrolled in one class. The **name of the Professor** in whose class the student wishes to be enrolled must be given. Background information on the work of Academy instructors is available in the library.

In the field of interior design, registration and enrollment are only in the subject area itself,



and not for study under a particular professor.

In the event that documentation is incomplete, the application for admission is not valid. An admissions application for a semester beyond the upcoming winter semester is not possible. In the event of loss or damage to application materials, the Academy accepts responsibility only in cases of gross negligence. Portfolios that are not claimed by the candidate will be returned at the candidate's expense.

6.4. Aptitude Test

The aptitude test is divided into three parts:

- a. consideration of the samples of the candidate's work,
- b. test to demonstrate the candidate's artistic abilities,
- c. verbal examination.

About „a“: An examination committee will evaluate the artistic work submitted by the candidate in a private meeting. If the presented work samples indicate sufficient aptitude, the candidate who fulfills the general requirements will be invited to take the practical and the oral test to demonstrate artistic ability.

The decision concerning the samples of the candidate's work will be communicated to the candidate in writing. If he or she is admitted to the demonstration test of artistic ability, the date and time of the test will also be given.

About „b“: The practical test to demonstrate the candidate's artistic abilities consists of a special examination lasting five to eight hours in which the candidate must complete an artistic work in the field of study he or she has chosen. The examination committee gives the theme of the work. The requirement for this test can be waived if the candidate has already completed the basic course of studies in a college of fine arts recognized and accredited according to the laws of the Federal Republic of Germany. This waiver must be applied for on a separate sheet and not on the application form; proof of the successful completion of basic studies must be attached.

About „c“: The verbal examination is conducted on an individual basis and consists of a conversation, which tests the candidate's knowledge of artistic and technical concepts and principles. The examination lasts approximately ten minutes. A negative test result cannot be based solely on the results of the verbal examination. The aptitude test can be repeated only once in the same subject area.

6.5. Admission and Registration

When a candidate passes the aptitude test and presents the documentation showing the completion of the required period of practical training or employment, he or she will be accepted as a student in the Academy and will be allowed to register for the upcoming semester.

6.6. Probationary Period

Acceptance as a student at the Academy is subject to a probationary period of two semesters. At the end of this period, the student's accomplishments are used as the basis for a decision as to whether study can be continued (probationary test). A student who does not pass this test can repeat it after one semester.

6.7. Re-registration

Students must re-register for each semester of study at the Academy. For the Re-registration the student must appear personally.



6.8. Fees

The Tuition fee of € 300 per semester must be paid per bank transfer before the re-registration at the end of every semester. In addition each Student must pay a fee of € 42 per semester for the student council. Tuition for guest students is currently € 300. All fees must be transferred to the following bank account:

Bayerische Landesbank

Account Number: **1801190315**
Bank Transfer Code: **70050000**
BIC: **BYLEDEMM**
IBAN: **DE91700500001801190315**

6.9. Length of Study, Certificates and Confirmation of Study, Final Diploma

The maximum length of fine arts studies at the Academy is ten semesters. In unusual cases and for approved reasons, duration of study may be extended by an additional two semesters. The maximum length of study for art pedagogy is thirteen semesters.

Regular students who voluntarily leave the Academy (after at least six semesters) are eligible to apply for a certificate of study (confirmation of studies with evaluation) or a confirmation of studies (detailing the length of study and the name of the instructor).

Students that have studied at other German academies of fine arts will be given full credit for the time they already studied. This regulation can differ in the fields of art pedagogy and interior design. Information on transferring credits in these fields can be obtained in the respective departments.

Students of Fine Art demonstrating outstanding artistic achievement can receive a special honorary diploma after completing the minimum period of study (six semesters in one subject area). This diploma does not, however, confer any academic title or similar distinction. For students of interior design and art pedagogy, the different rules apply as explained in the respective examination regulations.

6.10. Special Regulations for the Course of Studies in Art Pedagogy

In Bavarian academic secondary schools (Gymnasium), the subject of art pedagogy is considered a "double subject area". In other words, an art instructor is not required to teach an additional school subject.

In addition to the general admissions requirements, completion of studies at a college preparatory secondary school required. A diploma or other graduation document must be presented.

Main Elements in this academic track

- Course of technical study at the Academy
- Examination in art education

The maximum length of study is thirteen semesters. Studies end in the semester in which the first State Examination is successfully completed and passed. This examination consists of the following: the presentation of artistic work executed during studies at the Academy, a demonstration test of artistic ability, a written test covering art history and the analysis of works of art, and a verbal examination covering artistic techniques, art history, and teaching methods. For permission to take the examination, evidence of the successful participation in various additional educational events and functions is required, along with submission of an academic paper (similar to a thesis). As is the case with all other teachers in a college preparatory secondary school, the course of study in the relevant subject area is accompanied by a study of educational science (pedagogy and psychology) and by practical training and experience in teaching methods. The test consists of a written and a verbal portion. After the successful completion of the test, the candidate is admitted to the "Seminar" (a two year practical training in teaching) by the Bayerisches Staatsministerium für



Unterricht und Kultus (Bavarian Ministry for education). The Admission to the study of Art Pedagogy does not grant the right to future employment. Please contact the Art Education Office for questions regarding logistics or for the arrangement of consultation dates:

Art Education Office

Ms Hampel Tel: +49-89-38-52-103

6.11. Regulations for the Course of Studies in Interior Design (BA)

Admissions Requirements

In addition to the general admissions requirements, completion of studies at a college preparatory secondary school or a university of applied science is required. A diploma or other graduation document must be presented.

The normal period of study is six semesters. The final degree of this branch of study is a Bachelor of Arts.

6.12. Special Regulations for the Postgraduate Studies in Architecture

Admissions Requirements

For the admission to the postgraduate studies program applicants must submit and achieve the following requirements:

1. Proof of successful completion of a course of study in architecture, interior design, urban development, or landscape architecture at a college of science, a college of art, or a college of applied science, and
2. Successful completion of an aptitude test in which the candidate demonstrates distinct artistic and creative gifts and suitability for postgraduate studies.

Practical experience before the beginning of study is desirable.

The aptitude test consists of

1. A selection based on a portfolio with samples of the candidate's work,
2. A practical test of the candidate's abilities,
3. A verbal examination.

Length of Study

The length of study is four semesters with an interruption of study permitted for only one semester.

The probationary period lasts one semester.

Conclusion of Studies

After a period of study of four semesters, the student receives a Certificate of study (confirmation of studies with evaluation).

6.13. Special Regulations for the Postgraduate Studies in Artistic Forms and Therapy

Additional Qualification for Artists and Art Instructors in the Field of Art Therapy Admissions Requirements and Registration

The candidate must have the following qualifications for this postgraduate studies program:

1. Proof of successful completion of studies at an academy of fine arts
2. Successful completion of an aptitude test during which the candidate demonstrates distinct artistic and creative gifts and the academic aptitude for conducting postgraduate studies in artistic forms and therapy.

The aptitude test consists of:

1. Submission of sample of original artistic work (portfolio)
2. A practical test of the candidate's abilities
3. Participation in a colloquium.

Age Limit: Thirty-ninth birthday

In the case of unusually gifted students, as demonstrated by their submitted portfolios and the aptitude test, the age limit and the completion of studies at an academy of fine arts can be waived as long as study at some other college or university has been successfully completed.

Application requirements also include an information dialogue and/or seminar for which an appointment should be scheduled no later than March.



Application Deadline for Admission: 15 May

Interested candidates are requested to contact the main office or Professor Schottenloher.

7. Preparing for Munich

7.1. Entry Regulations

As an international student, you will need a visa for your time in Germany. This visa must be issued in your home country by the Embassy or Consulate of the Federal Republic of Germany. A visa must be applied for and obtained from the German Representation in your home country before you arrive in Germany.

Important: International students who have proof of admittance to a German university or Studienkolleg will be issued a Student Visa («Studentenvisum»).

It is possible for applicants who are interested in studying in Germany to be issued a Student Candidate Visa («Studienbewerber-Visum»). This visa enables an applicant to obtain information about studying in Germany or obtain admissions prerequisites for studying at a German university. The visa can then be extended in Germany, eliminating the need for a return trip to your home country. If possible, do not travel to Germany with a Tourist Visa. This cannot be changed into a Student Visa and enrollment at an academic institution in Germany with a Tourist Visa is not allowed. You will not be able to apply for a Student Visa once in Germany. More detailed information regarding visa application requirements is available at your German Embassy or Consulate.

In all circumstances give correct and complete information regarding your intentions in traveling to Germany (e.g. to study). If you do not do this, the visa you receive will be designated for a specific purpose and will not be convertible to the correct type of visa.

7.2 Applying for a Student Residence Permit

All international students (including EU citizens) who wish to stay in Germany for more than three months must have a valid Residence Permit. The Residence Permit must be issued by the Foreigner's Registration Authority («Ausländerbehörde») of your German town/county of residence in accordance with the length of time for which your visa is valid (or the length of time EU citizens are allowed to be in Germany without a visa).

Students from all European Community and EFTA nations, Honduras, Monaco, San Marino, and United States may enter Germany without a visa. These students must complete a Residence Permit Application («Antrag auf Erteilung der Aufenthaltserlaubnis»), which can be obtained at the local Foreigner's Registration Authority.

Foreigner's Registration Authority

City of Munich Residents

Kreisverwaltungsreferat - Amt für Ausländerangelegenheiten

(Subway U3/U6, Station: Poccistraße)

Ruppertstr. 19, 80313 Munich,

You will need the following in order to obtain a Residence Permit:

- Completed Residency Permit form
- Valid passport
- Letter of Admission («Zulassungsbescheid») or Proof of the University Registration («Studienbescheinigung»)
- Proof of Resident Registration (issued by the Einwohnermeldeamt when you register)
- Proof of Health Insurance (see section 7.4.)
- Proof of Financing: You must have financing for the entire time of your stay in Germany, i.e. must be able to cover the costs of living in Munich without working. If you receive a stipend that is less than Euro 500.- per month, you will also need to provide proof from your parents or others who will cover the remainder of your expenses. If you are a citizen of an EU nation, a work contract also fulfills this requirement.



- If applicable, a student visa (see above)
- A passport-sized photograph (biometric)
- In most cases a medical certification will be required for a residency permit (except for students from EU, EFTA, and a few other nations)

Important: The health certification must be on the official form given out at the Office of Foreign Affairs («Amt für Ausländerangelegenheiten»). The certification requires a tuberculosis test and/or an HIV and Syphilis test. The health certification can be issued by any German doctor (look in the telephone book) or by the Health Department («Gesundheitsamt»).

In the city of Munich the Health Department is located at: Dachauer Str. 90.

Important: Even if you do not have all of the above documents (e.g. you do not have the health certification), you still need to take the documents you do have to the Foreigners Registration Authority. They will give you a provisional Proof of Application for a Residence Permit. Please take the originals of all documents listed above as well as copies in case the office needs them for their records. A residence permit will generally be granted for one year and for EU citizens for two years. The one year (two for EU citizens) extensions will only be granted if the goal of your residency has not been obtained, but it will be possible for you to obtain that goal within a reasonable period of time (§ 28, Abs. 2, AusR). If you wish to obtain a Residence Permit extension, you must apply before your current permit expires. A Residence Permit is granted in connection with a specific reason for a stay in Germany (in your case, for university study of a particular subject). The permit expires when the goal of your stay in Germany is reached or activities related to that goal are terminated.

7.3. Working in Germany

International students are only allowed to work in Germany during the semester breaks, and then for a maximum of three months per year. For this work during the semester breaks, you will need to obtain permission («ausländerrechtliche Genehmigung») from the Foreigners Registration Authority. Details can be found in the Alien Act (§9 Abs. 7 AEVO). For work while classes are in session, you must receive a Work Permit («Arbeitserlaubnis») from the Employment Office («Arbeitsamt»). In general, non-EU citizens will only be allowed to work during the semester breaks. Permission to work while classes are in session will generally not be granted. Individual exceptions will only be made in the case of a temporary financial emergency or other exceptional circumstances. No guarantee is made that such exceptions will be granted.

In general, student jobs are difficult to find. The student branch of the Munich Employment Office finds students jobs that last from several hours («Schnelldienst») to several weeks.

7.4. Health Insurance

In Germany all students must have health insurance, i.e. you must have proof of sufficient insurance in order to be able to enroll at a German university. It is important that you go about obtaining this proof of medical coverage well before enrollment time approaches.

1. Students originating from countries in the European Union (EU) must obtain the European Health Insurance Card (EHIC) from their insurer in their home country.

2. Students originating from countries outside the EU with which Germany has a social insurance treaty (Iceland, former Yugoslavian states, Norway, Romania, Switzerland, Turkey, and Tunisia) must also present a certificate entitling them to German health insurance coverage. The student health insurance requirement will thus be fulfilled and such students will be treated as described above for students from the EU.

All other international students who are insured in their home country can be released from the German health insurance requirement by filling in the appropriate form at a social insurer in their German town of residence. This release from the insurance requirement applies to the student's entire time of study in Germany and cannot be withdrawn. The release from



insurance essentially nullifies a student's eligibility to obtain reduced-rate German student health insurance. Students released from the insurance requirement must then pay all medical bills that may arise while they are in Germany. The student must arrange in advance for reimbursement of these potentially high medical costs from their home health insurer. In addition, the Foreigner's Registration Authority will require proof that your coverage from your home insurer is 100 % equivalent to the required by German health insurance.

3. Students who are not insured in their home country must obtain German insurance through a health insurer of their choice. Insurance is possible through a social insurer in the student's German town of residence (e.g. AOK) or through a private company. Monthly rates are the same for all insurers, but it is worthwhile to compare the services and payment options offered by different companies. Some insurers require that students pay for the entire semester of insurance in advance, while others directly debit the student's bank account each month. Health insurance must be obtained before enrollment and must be in effect by the day the student registers.

4. The following link offers a list of all German social insurers:
http://de.wikipedia.org/wiki/Liste_der_gesetzlichen_Krankenkassen_in_Deutschland

Students exempt from the health insurance requirement: Students 31 and older and those who have studied for more than 13 semesters are not required to purchase health insurance. However, as an international student, you must be insured, i.e. you must purchase insurance from a private insurance company.

8. Living in Munich

8.1. General Information Pertaining to Accommodations in Munich

As in other German university towns, it is not easy to find a room in Munich, but it is by no means hopeless. The majority of the approx. 100,000 students in Munich do not come from this area and therefore need accommodations. Experience shows that shortages are most likely to occur at the beginning of the Winter Semester (in October and November). Begin your search for a room at least 3-4 months in advance.

Student residence hall rooms cost between Euro 160.- and Euro 330.- per month. For this reason, slots in residence halls are particularly desirable. There are about 10,000 residence hall rooms. The discrepancy between the number of students in Munich and available residence hall rooms has led to waiting times which, depending on the type of room and location, last between one and four semesters. Patience will be particularly important as you look for a room. In the event that you do not immediately find ideal accommodations, you should take an acceptable room and look around later for a better alternative.

Temporary Accommodations:

Jugendherberge (Youth Hostel), Wendl-Dietrich-Str. 20, 80634 München
www.muenchen-city.jugendherberge.de

Jugendherberge Burg Schwaneck, Burgweg 4-6, 82049 Pullach
www.burgschwaneck.de

For you, Hirtenstr. 18, 80335 München
www.the4you.de



8.2. Housing Offices

Important Link: Studentenwerk München: <http://www.studentenwerk.mhn.de>

Contacting institutions which provide housing assistance is worthwhile because they generally have a wide range of private rooms at their disposal:

Ludwig Maximilians University Protestant Student Organization

Friedrichstr. 25, 80801 München, Phone: +49(89)341066

Ludwig Maximilians University Catholic Student Organization

Leopoldstr. 11, Room 201, 80802 München, Phone: +49(89)38103-0

Student Services Housing Office (only private rooms)

Studentenhaus, Leopoldstr. 15, Room 101, 80802 München

Phone: +49(89) 38196-213, - 117, Monday to Friday 9:00 a.m. - 12:00 p.m.

On the ground floor of the Studentenhaus («Student House») there is a bulletin board on which descriptions of available private rooms are posted. Room details and phone numbers of contact persons will only be given upon presentation of a student identification card or Letter of Admission to a Munich university.

Additional Possibilities:

Bulletin boards: Nearly all residence halls, cafeterias, university buildings, libraries, etc. have bulletin boards on which notices of available housing are posted (among other things).

Anyone interested can note the given phone number and contact the person offering to rent the room or apartment.

Those who are looking for an apartment or room can also post a notice.

Newspaper ads: Rooms and apartments are advertised in the local newspaper

«kurz&fündig» (released on Friday and can be bought at all newsstands) and in each city district's weekly paper (available for free).

8.3. The Resident Registration Office

In Germany, all residents must register with the police if the duration of their stay will exceed three months. Once you have found a room or apartment, you must register at your local Resident Registration Office within one week. If you move to other accommodations within Munich or move out of Munich, you must register your new address or notify the office that you are leaving Munich.

If you move, please make sure that you provide the necessary institutions (Academy, your insurance company, etc.) with your new address.

In order to register you will need:

-Your Passport

-A special Registration Form, which is available for free at the Registration Office or can be bought at all paper and office supply stores.

Resident Registration Office Address

City of Munich Residents:

Kreisverwaltungsreferat (Central Registration Office),

Ruppertstr. 19, 80313 München.

If you do not live in the city of Munich, but rather in one of the surrounding communities, your Registration Office will be in your town's City Hall («Rathaus»). The appropriate address will be listed in your phone book under «Gemeindeverwaltung».

Note: Satellite Registration Offices have opening hours that differ from those of the main offices! According to the Bavarian Registration Law, you must present your Proof of Registration («Anmeldebestätigung») to your landlord/landlady.



9. Additional Useful Information for Munich Students

9.1. Cost of Living

It is fairly expensive to live in Munich. Since you will only be allowed to work during the semester breaks and you cannot count on receiving a stipend, you must ensure that you will have this amount of money for the duration of your study at the Academy.

9.2. Student Meals

Cafeterias run by the Munich Student Services Organization offer students inexpensive meals. There is generally a choice between four different lunches which cost between € 3.- and € 6.-. The cafeterias in Munich are not open for dinner. In the cafeteria at the Studentenwerk, Leopoldstr. 15, meals are paid for with tokens which are sold on a cash-only basis at the entrance to the cafeteria. In addition, there are snack bars which are also open for breakfast.

9.3. Central University Athletic Complex (ZHS)

The Technische Universität München's Athletic Complex offers a wide range of courses for university students and full-time workers. Courses range from Beginning Badminton to Oriental Dance, Diving, Climbing and Canoe Polo. The complete course offerings and schedule are published twice a year in booklet entitled "Hochschulsport." The Summer Program (includes the summer semester and fall semester break) is red and is released toward the end of February, while the Winter Program (winter semester and spring semester break) is blue and is usually released toward the end of July.

ZHS im Olympiapark

Connollystr. 32, 80809 München, Phone: +49(89)35491-1

Hours: Monday to Thursday 9:00 a.m. - 11:00 a.m.

9.4. Public Transportation (MVG)

The Munich Public Transportation System (MVG) offers excellent student fares in the form of reduced-price weekly and monthly passes (Zeitkarten zum Ausbildungstarif II) for the suburban railway, subway, streetcar, and bus network. All students enrolled at a public university are eligible to purchase these passes.

To apply for a student transportation pass you will need to present:

- a completed application form (Bestellschein)
- a passport-sized photo
- your proof of enrollment certificate

Address:

Zentrale Zeitkartenstelle im MVG, (MVG Central Transportation Pass Agency)

Poccistr. 1, 80336 München (U3/6, Bus 31)

Monday to Friday 8:00 a.m. - 6:00 p.m.

If you live outside of Munich, ask at your train station where you can purchase a transportation pass. Application forms are available at the university, at all S-Bahn (suburban railway) stations, the Transportation Pass Agencies (MVG-Zeitkartenstellen), and at newsstands where MVG-tickets are sold. Pricing and zone information are available at the Transportation Pass Agencies (MVG-Zeitkartenstellen).

Please read the information on the back of the transportation pass application carefully.

9.5. Arrival in Munich

Important: When planning your arrival in Munich remember that most government and university offices are only open to the public in the morning!

Arrival by plane: the suburban railway ("S-Bahn") S 8 runs directly from the airport to downtown Munich. For travel to downtown (e.g. to the main train station - «Hauptbahnhof»), you will need to validate (stamp) 8 strips on the Streifenkarte.



Arrival by train: From the main train station in Munich («Hauptbahnhof»), there are many possible ways to get to your destination. The subway («U-Bahn») lines 1, 2, 4, and 5 as well as all suburban railway («SBahn») lines run through the Hauptbahnhof. For details, please refer to the MVV (public transportation system) map.

Having a car in Munich

Unless you live in an area very far from Munich that is not connected to the public transportation system, it really isn't advisable to travel to the Academy by car. While classes are in session, it is nearly impossible to find a parking space in the area around the university. If you do plan to bring a car from home, please be aware that you must bring proof of insurance and that non-EU citizens also need an international driver's license.

10. ERASMUS Program

The ERASMUS program was established in 1987 and forms a major part of the European Union Lifelong Learning Program 2007-2013. It is the operational framework for the European Commission's initiatives in higher education.

The ERASMUS Program, together with a number of other independent programs, was incorporated into the Socrates program when that program was established in 1995. The Socrates program ended on 31 December 1999 and was replaced with the Socrates II program on 24 January 2000. That, in turn, was replaced by the Lifelong Learning Program 2007-2013 as from 1 January 2007.

The aim of the ERASMUS Program is to encourage and support academic mobility of higher education students and teachers within the European Union, the European Economic Area countries of Norway, Iceland and Liechtenstein as well as candidate countries (such as Turkey). Switzerland is again eligible for membership as from 2007, after a period of absence following the rejection by that country of closer links with the European Union in the late 90's.

During that period of absence Swiss universities pursued inter-university collaboration with other European institutions through a system closely based on ERASMUS. There are currently 2,199 higher education institutions participating in ERASMUS across the 31 countries involved in the Socrates program and 1.4 million students have already taken part. The program is named after Erasmus of Rotterdam, a philosopher with an adversity of dogmatic thought who lived and worked in many places in Europe to expand his knowledge and gain new insights and left his fortune to the University of Basel.

In order to participate in the ERASMUS program with the Academy of Fine Arts Munich you must be registered in a University that has an ERASMUS agreement with the Academy of Fine Arts Munich. Furthermore you must be citizen of one of the Counties of the European Union, you must have a good academic record and know sufficient German.

For further information please contact the ERASMUS offices of your home school.