



## **Reopening plan for the Academy of Fine Arts Munich**

### **Access regulations for students in compliance with current health and safety measures**

(Last update 08 June 2021)

At the academy, face-to-face teaching will be resumed with immediate effect. This means that, in principle, presence events are possible up to a maximum number of 75 persons (maximum number of persons in assembly hall), as far as the infection rate and the room size permit this. For all rooms, the maximum number of persons permitted must be strictly observed.

Adapted to the general measures for infection protection and the incidence of infections, teaching can be carried out digitally. The decision on the extent of the use of online teaching is made by the lecturers.

The purpose of the measures outlined below is to protect the members of the Academy, guarantee the health of our students and employees during face-to-face instruction and contribute to reducing the impact of the pandemic by stopping the chain of infection.

#### **The mandatory regulations and measures are based on the following:**

- Infection Protection Measures Ordinance of the State of Bavaria in the currently valid version
- General hygiene concept for art academies dated 21 September 2020
- Hygiene concept of the Academy of Fine Arts Munich to prevent infection and spread of SARS- CoV-2 based on the health and safety standards issued by the Federal Ministry of Labour and Social Affairs
- Mask concept for officials issued by the Bavarian State Ministry of Health and Care (developed in collaboration with the Bavarian State Ministry of Labour, Social and Family Affairs)

#### **Exceeding the threshold value of 200 for the seven-day incidence**

If the seven-day incidence exceeds the threshold value of 200 on three consecutive days, attendance classes are prohibited from the day after next. The Academy shall be closed to students. Examinations, in particular final examinations, are permitted.

#### **General regulations**

The Academy is closed to anyone not affiliated with the Academy (except for contractors, maintenance and post and parcel services).

The following people may not enter the Academy under any circumstances:

- people who are aware that they have been in contact with a COVID-19 patient in the last 14 days or

- people with symptoms that could indicate a COVID-19 infection, including any respiratory symptoms regardless of severity, non-specific, general symptoms or impairments to their sense of smell or taste
- people who have been placed under the obligation to quarantine at home for 14 days in compliance with the current version of the quarantine ordinance regarding travel (Einreise- Quarantäneverordnung, EQV) (<https://www.gesetze-bayern.de/Content/Document/BayEQV/true>).

Not classified under categories 2 and 3 above are people who have a doctor's note in either German or English confirming that there is no reason to suspect infection with the SARS-CoV-2 coronavirus and present this note to the Academy. The doctor's note must be based on molecular testing for infection with the SARS-CoV-2 coronavirus and have been conducted by a member country of the European Union or another country included by the RKI in a list of countries with access to a sufficient quality standard to be able to conduct such tests. The test must have been conducted not longer than 48 hours before submitting the doctor's note to the Academy administration. Please note that an "antibody test" is not sufficient.

If you develop symptoms while attending class at the Academy, you must leave the Academy immediately and inform the Academy administration.

### **Test strategy**

Students are allowed to participate in face-to-face classes if they have an up-to-date negative Covid 19 test. From Mon - Fri between 9.30 am – 1.30 pm, students have the opportunity to take the test on site under the guidance and supervision of medically trained staff. Admission to the test takes place at 15-minute intervals, so the admission times are: 9.30 9.45 10.00 10.15 10.30 10.45 11.00 11.15 etc. A certificate will then be issued for attendance on that day.

Students will show their student ID card. Academy staff who may also be tested will identify themselves with their employee ID card.

A negative test result can also be provided by a certificate of a daily POC antigen rapid test carried out by medically trained staff or a PCR test (not older than 48 h). A self-test carried out privately is not sufficient as proof.

### **Admission for vaccinated and recovered persons**

Vaccinated and recovered persons are not required to present a daily negative Covid 19 test.

The following requirements must be met:

Vaccinated persons must have been fully vaccinated against COVID-19 with a vaccine licensed in the European Union, have proof of vaccination in English, French, German, Italian or Spanish or in an electronic document and at least 14 days must have passed since the final vaccination. Recovered persons must have proof of previous infection with SARS-CoV-2 coronavirus have been performed by PCR and must have been performed at least 28 days but not more than six months ago. The persons must not show any typical symptoms of an infection with the SARS-CoV-2 coronavirus and no current infection with the SARS-CoV-2 coronavirus must have been detected.



### **All previous infection protection measures must continue to be observed:**

You must maintain a distance of at least 1.5 meters from other people in all rooms and premises of the Academy at all times.

In addition to this social distancing policy, other important measures to effectively prevent infection with SARS-CoV-2 include good hand hygiene (washing your hands with soap for 20-30 seconds) and complying with coughing and sneezing etiquette (only coughing or sneezing into the crook your arm or a tissue).

It is mandatory that you wear an FFP2 face mask inside the buildings.

Students and staff members must provide their own masks. We have posted signs in the Academy on how to use masks correctly.

Long conversations with other people should be avoided in order to minimize the risk of infection. Time spent at the Academy should be limited to the minimum necessary only.

### **Responsibility**

All members of the Academy are responsible for making sure that regulations to prevent infection are actually complied with in their area of responsibility. This particularly applies to teaching staff, meeting organizers, examiners and supervisors. This also includes effectively informing those people active in your area of responsibility (e.g. participants in exams and face-to-face classes) about the rules in place to prevent infection. We will be conducting random controls of compliance with these safety measures to prevent infection.

### **Access**

Students may only enter the Academy via the main entrance to the main building and in accordance with the current occupancy plans.

The main building will be open Monday through Friday from 9.30 am to 7 pm.

The new building is open for the duration of courses taking place on site (access via side entrance).

Students who wish to work at the Academy must sign up with the access staff at the main entrance of the main building, hand in their student ID card and, if it is their first visit, submit their signed commitment form (compliance with health and safety regulations).

We have equipped the waiting area with social distancing floor markers. Directory systems to regulate the flow of traffic in and out of the area have also been set up in areas that tend to be highly frequented (e.g. the entrance), and these must be followed.

### **Classes and meetings**

Classes may be held face-to-face in rooms of sufficient size and in compliance with the minimum distance of 1.5 meters. This minimum distance must be maintained, even when wearing an FFP2 mask.



The decision regarding whether to hold class in person and who may attend shall be up to the instructor in each individual case. The following student groups will have priority:

- a) New students
- b) Students getting ready to complete their studies
- c) Students strongly in need of face-to-face instruction

The instructors shall, at the latest on the day of the class, submit a list to the access staff indicating the place, time and participants so that these will be granted access. This serves to ensure that the maximum number of students is not exceeded and that potential chains of infection can be traced (who was together with whom, when and in which rooms). A list must also be submitted to the access staff for any classes held in the new building.

Rooms must be aired regularly after each class session and at least every 60 minutes (intensive inrush airing for at least 5 minutes) if you are unable work with the doors and windows open. The students and instructors shall be responsible for compliance with these measures.

### **Artistic work in classrooms**

Students may use the classrooms for artistic work according to an occupancy plan created by their instructor. Students who have their final exams in 2021 have priority here.

The occupancy plans serve to ensure that the maximum number of students is not exceeded and that potential chains of infection can be traced (who worked together with whom, when and in which rooms). The maximum number of students per room is based on the floor plans and the results of an inspection. It is mandatory that you wash your hands with soap for 20-30 seconds before using the classrooms.

Classrooms must be aired regularly after each class session and at least every 60 minutes (intensive inrush airing for at least 5 minutes) if you are unable work with the doors and windows open. The person responsible for each room must make sure that these standards are complied with. Signs will be posted in the relevant classrooms and the classrooms will be subject to random checks.

We assume that students will be using their own materials and tools. Shared equipment like keyboards and tools must be cleaned by a third party (not the user) with cleaning agent after each use. Instructors are responsible for organizational issues.

Instructors must effectively inform their students of the occupancy plans. Signs with information on proper conduct will be posted in the rooms.

### **Working in the student atelier workshops**

The study workshops are only available to students who are familiar with the technology and subject matter and who have completed an introduction.

The heads of the student atelier workshop will determine the number of students and type of work permitted on the basis of individual circumstances (updates of risk assessments).

Students may only use the open workshops after signing up on the written occupancy plan.



It is mandatory that you wash your hands with soap for 20-30 seconds before using a student atelier workshop.

The heads of the student atelier workshops will inform the students of the required rules of conduct and hygiene and make sure that these rules are followed. Students will be instructed regarding cleaning the surfaces of shared workspaces and objects (machines, tools, countertops).

Rooms must be aired regularly after each work unit and at least every 60 minutes if you are unable work with the doors and windows open.

Surfaces of shared workspaces (machines, tools, countertops) must be cleaned with standard household cleaner by the person who used them once they are done. The next user must also clean the space before using it.

Those in charge of the atelier workshops will also regularly clean the surfaces at sensible intervals. Wearing an FFP2 mask is compulsory.

## **Exams**

Participation in exams is only permitted if participants maintain a minimum distance of 1.5 meters between each other at all times. Visitors who are not participating in the exam are not permitted to attend.

## **Library**

The library will be open for limited use as of 15 March 2021. A maximum of 6 reading places can be reserved for 2 hours after reservation (online reservation by email to: [bibliothek@adbk.mhn.de](mailto:bibliothek@adbk.mhn.de) stating name, date and time of the desired day). Library hours: Monday to Friday between 10 am -12 am and 1 - 3 pm. Please also note the information on the homepage.

## **Archive**

The Archive remains closed.

## **StuBistro**

The StuBistro opens with limited opening hours and a reduced menu. The food is served packaged for takeaway. Opening hours are Monday to Friday, 11 am – 2 pm. FFP2 masks must be worn in the Bistro.

## **Collecting contact information and data privacy**

The teaching staff shall make sure that the place, time and people who spent time at the Academy for instructional purposes or at their classes can be traced. This information shall be documented in the form of an occupancy plan or list of participants. These must be written out on a piece of paper and submitted to the access staff. This documentation will be destroyed at the latest 4 weeks after the event or class is held.



### **Failure to comply with infection prevention policy**

If you fail to comply with these measures to prevent infection, you will be requested to leave the premises immediately. Should you repeat the offense, you will be banned from the premises.

Instructors shall have the right to request anyone who fails to comply with social distancing and hygiene policies in their classrooms and anyone who refuses to wear a mask or provide their contact information to leave the premises.

Executive Board

Academy of Fine Arts Munich

Attachment:

Maximum room occupancy Student Commitment