

Registration form (Application for deregistration to the registration authority)



City of Munich
Department of Public Order

Please take note of the instructions for filling out the form (*). For more than 4 persons, please use more deregistration forms.

If you are leaving to live in a foreign country, you must deregister your German address. If you give up one of your several residences in Germany and you are not registering for another place of residence within Germany at the same time, you have to deregister your address. You have to submit the deregistration form (filled out and signed) at the registration office responsible for the only residence or the main residence.

The following data will be collected in accordance with the federal registration law (Bundesmeldegesetz - BMG):

Date of relocation:	Day	Month	Year	Municipality code				Date stamp of the registry office
				09	1	62	000	

Previous residence (street/place, number, floor)	New residence (street/place, number, floor)
(post code) (town, municipality)	(post code, town, municipality, county; from abroad: state)
The previous residence in Germany was	
<input type="checkbox"/> only residence <input type="checkbox"/> main residence <input type="checkbox"/> second residence	

Other residence(s)		
1	Street/Place, number	Post code, town, municipality, county
	The residence is retained as <input type="checkbox"/> main residence <input type="checkbox"/> second residence	
2	Street/Place, number	Post code, town, municipality, county
	The residence is retained as <input type="checkbox"/> main residence <input type="checkbox"/> second residence	

Pos.	Surname (family name)	Other names used in the past (e.g. birth name)	First name(s)
1			
2			
3			
4			

Pos.	Doctorate	Civil status*	Sex*	Date of birth	Place of birth (town, municipality, county; from abroad: state)
1			<input type="checkbox"/> M <input type="checkbox"/> W <input type="checkbox"/> o.A. <input type="checkbox"/> D		
2			<input type="checkbox"/> M <input type="checkbox"/> W <input type="checkbox"/> o.A. <input type="checkbox"/> D		
3			<input type="checkbox"/> M <input type="checkbox"/> W <input type="checkbox"/> o.A. <input type="checkbox"/> D		
4			<input type="checkbox"/> M <input type="checkbox"/> W <input type="checkbox"/> o.A. <input type="checkbox"/> D		

Pos.	Nationality(ies)	Religion*	Date and place of marriage/same-sex union
1			
2			
3			
4			

Legal guardian (given name, surname, doctorate, date of birth, possibly the description of legal person)
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Place, Date	Signature of the registrable/authorized person
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Letter of authorisation for submission to the registration authority (Deregistration)



**City of Munich
Department of Public
Order**

This is to certify that, I

Family name (married name)	First name(s)	Date of Birth
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authorise

Family name (married name)	First name(s)	Date of Birth
Address (zip code, city, street/place, number)		

to represent me in all actions and declarations in connection with the deregistration of place of residence by presenting the required documents (deregistration documents) at the Munich Citizens' Office.

Place, date	Signature of the registrable person
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Letter of authorisation for submission to the registration authority

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Instructions

The presentation of a letter of authorisation at the registration office is not compulsory. It merely serves as authorization to receive the deregistration confirmation and for the change in the German identity card.

The letter of authorisation shall be presented together with the original or copy of the appointer's identity card or passport. Changes in the identity card are possible only on presentation of the original.

If no letter of authorisation is presented during deregistration, the deregistration confirmation cannot be delivered to a third party.

Contact

Service call number: +49(0)89/23396000 (general information)



1 General information

- 1.1 Deregistration is only required when giving up a residence without registering another residence within Germany. In such a case, the completed and signed registration form has to be submitted to the registry office immediately after giving up your residence. The relevant authority is where your sole or main residence is.
- 1.2 Upon request, you must give the necessary information to the registration authority, appear in person and submit the necessary documents as evidence of the correctness of the information.
- 1.3 If an answer does not apply to you, please strike it out. Please mark the appropriate responses where boxes are available.
- 1.4 Basically, a separate registration form must be used for each person to deregister. Spouses, life partners and family members with the same past and future residence should jointly use the same registration form. It is sufficient if one of the persons to register signs the registration form. To deregister more than 4 persons, please use an additional registration form.
- 1.5 Deregistration at the registry office does not exempt you from your obligation to notify other authorities (e.g. the vehicle registration office) of your change of residence.

2 Completing the registration form

- 2.1 Relocation date: Order day - month - year
- 2.2 Only residence: If you have only one residence in Germany, then this is your exclusive residence, not your main residence.
- 2.3 Main residence: This is the residence mainly used by the inhabitant. The main residence of a married person or a resident leading a civil partnership, who does not live permanently separated from his or her family or his or her life partner, is the predominantly used residence of the family or life partner. With under-age persons, the main residence is the residence of the legal guardians. If the legal guardians are separated, the main residence is the residence of that legal guardian, which is mainly used by the minor. Upon a corresponding request, this provision applies to persons with disabilities up to the age of 25, even if they live in an institution for the disabled. If in doubt, the predominantly used residence is where the focal point of the resident's personal relationship lies.
- 2.4 Second residence: every other residence in Germany.
- 2.5 Family name: Please state the full current family name including parts of the name.
- 2.6 Forenames: State only in the form prescribed by the laws on personal status.
- 2.7 Doctoral degree (residence within the federal territory): For registration purposes, a doctoral degree can be entered in the abbreviated form of "Dr." and "DR." without further additions (such as "med."). With honorary degrees please add one of the suffixes "hc.", "eh." or "Eh."
- 2.8 Doctorate (awarded abroad): This can be entered in the register only if the person is entitled to hold the abbreviated title of "Dr." in the Federal Republic of Germany. Due to the legal requirements of the Bavarian Higher Education Act it is not possible to make a general statement on which foreign academic degrees are affected hereof. Verification of the entitlement to hold the abbreviated title of "Dr." and have it entered in the register is only possible by submitting the original promotion certificate together with a certified translation into German thereof.
- 2.9 Date of birth: Order day - month - year
- 2.10 Gender: For the indication of sex, please use the following abbreviations:

M	male
W	female
N/A	not stated
D	diverse (If the child cannot be assigned to either the female or the male gender, the civil status case can also be entered in the birth register without such information or with the entry "divers" (Section 22 (3) PStG)).
- 2.11 Marital status: Enter the marital status here:

LD	single
VH	married
VW	widowed
GS	divorced
LP	registered partnership
LV	life partner died
LA	partnership cancelled
EA	marriage annulled
LE	life partner declared legally dead
NB	unknown

2.12 Nationality: If you have multiple nationalities, please state all of them; if you are stateless, please state your last nationality if applicable.

2.13 Religion: For registering purposes, merely your membership to a public religious society has to be stated. Please use the abbreviations below in the following cases:

rk	Roman Catholic
ak	Old Catholic
fa	Free religious community of Alzey
fb	Baden Free Religious State Community
fg	Palatinate Free Religious State Community
fm	Free religious community Mainz
fs	Free religious community Offenbach
-	not belonging to any tax-raising religious community
ev	Evangelical
lt	Evangelical Lutheran
rf	Evangelical Reformed
fr	French-reformed
ib	Jewish Religious Community of Baden
iw	Jewish Religious Community of Wuerttemberg
isby	National Association of Jewish communities in Bavaria
jh	Jewish Community of Hamburg
ishe	Jewish Community of Frankfurt
il	Jewish communities in the Hessian State Association
isnw	North Rhine-Westphalia: Israelite (Jewish)
isrp	Jewish religious communities of Bad Kreuznach and Koblenz
issl	Saarland: Israelite
oa	not belonging to any public religious community

If you belong to any other public religious society, please state its full name.

2.14 Legal representatives: The legal representatives have to be stated only when deregistering minors and persons for whom a caregiver has been appointed who has the right to determine the residence. This statement can be omitted in joint deregistration of parents and children.