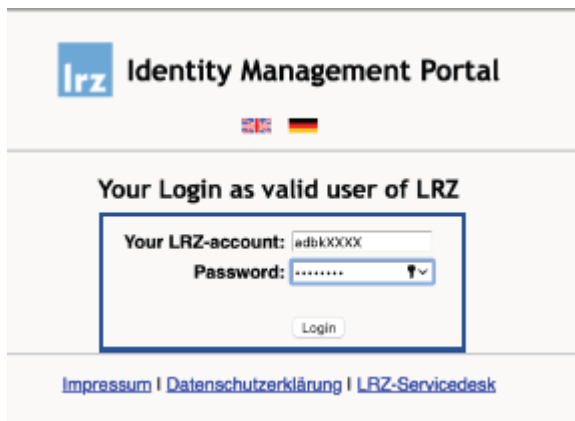


Course registration - MyCampus

In order to take courses at the AdBK Munich, you must register at the student portal **MyCampus**. **First, you have to change the password of your student email address.** During enrolment you have received a letter with your login data for the so called LRZ IDM Portal. You have to log in there and change your password before you can log in at mycampus.adbk.de.

1. Log in at <https://idmportal.lrz.de>:

The screenshot shows the 'lrz Identity Management Portal' login interface. At the top, there are flags for the UK and Germany. Below the header, it says 'Your Login as valid user of LRZ'. The login form contains two fields: 'Your LRZ-account:' with the text 'adbkXXXX' and 'Password:' with a masked password '*****'. A 'Login' button is positioned below the password field. At the bottom of the page, there are links for 'Impressum', 'Datenschutzerklärung', and 'LRZ-ServiceDesk'.

2. Now chose "Account" → "Modify password" (left side).
3. Type in your start password from the letter. Then chose a new password and click on "Modify password". Your password has been modified.
4. Now visit the homepage <https://mycampus.adbk.de/campus/>.
5. Log in with your new password and user name. You can also change the language to English.
6. You have now registered successfully for MyCampus.

How to register for a course in MyCampus

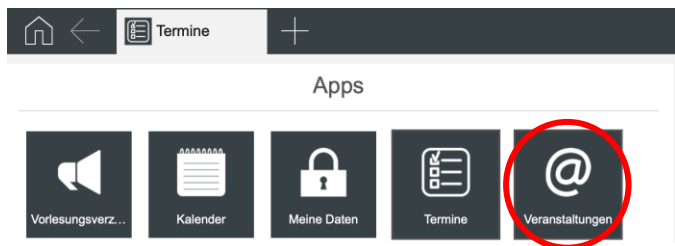
→ For which courses do I have to register in MyCampus?

You must register via the student portal MyCampus **for all courses** in the study programs of **Fine Arts, Art Education, Interior Architecture, Architecture & Art**. You must also register for **study workshops**. Registration is possible approx. four weeks before the start of the lecture period and the end of the lecture period.

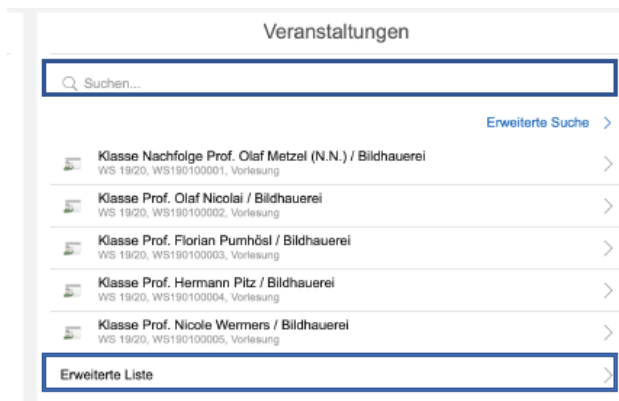
Please also note:

Unfortunately, it is currently not possible to find all lectures on the English version of the mycampus.adbk.de site. We kindly ask you to register for your lectures through the German version of the site.

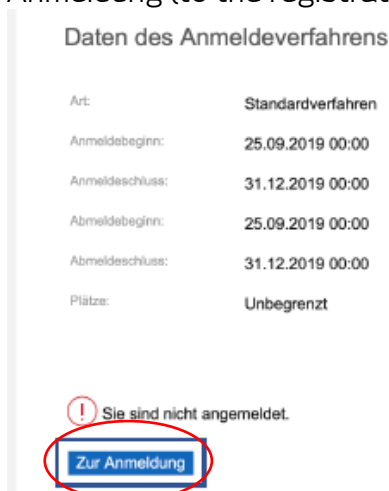
1. Log in at mycampus.adbk.de with your login data.
2. Now click on the field "Veranstaltungen (Events)".



3. Then click on the search bar (Suchen) on the right and type in the name of the lecture you are looking for. Alternatively, you can click on advanced list (Erweiterte Liste) and you will get an overview of all current lectures.



4. Click on the lecture you were looking for. Then, click on "Zum Anmeldeverfahren (to the registration process)".
5. On the following page you will see the dates of the course. Now click on "Zur Anmeldung (to the registration)".



6. In the last step you can decide if you want to visit the lecture and collect credits or not. At last click on "Anmelden (Register)". You have now registered successfully for the lecture!
7. You can find the courses you registered for under "Termine".

You can also find guidelines for MyCampus in German and English on the homepage: Study → Studierendenportal, <https://www.adbk.de/en/studium/studierendenportal.html>

If you have any questions, contact us: international@adbk.mhn.de